

Covid-19 Cleaning Check List

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| Date: | |
| Property: | The Old Forge, West Lutton |
| Cleaned by: | |
| Signed: | |

Appropriate protective clothing should be worn when cleaning, and protective clothing should be removed after leaving the property.

All surfaces are to be cleaned first with soapy water, then disinfected.

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| Bedrooms | |
| High level surfaces dusted | |
| All surfaces & furniture including skirting boards cleaned & disinfected | |
| Drawers & cupboards cleaned & disinfected | |
| Internal doors & door furniture cleaned & disinfected | |
| Mirrors & windows cleaned | |
| Light & power switches cleaned & disinfected | |
| Bins emptied, cleaned & disinfected | |
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| Family Bathroom | |
| High level surfaces dusted | |
| Tiles cleaned | |
| Shower screen cleaned | |
| Shower, bath & sink cleaned including pedestals & splashbacks | |
| Shower head removed & cleaned | |
| Taps cleaned & sanitised | |
| Bath & sink wastes cleaned & poured down disinfectant | |
| Toilet bowl & cistern cleaned using a toilet brush to agitate the cleaning process & sanitised | |
| Mirror & window cleaned | |
| Light & power switches cleaned & disinfected | |
| Internal doors & door furniture cleaned & disinfected | |
| Toilet brush soaked in bleach | |
| Bin emptied, cleaned & disinfected | |
| Tiled floor hoovered & mopped with virucidal disinfectant | |
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| Ensuite Shower Room | |
| High level surfaces dusted | |
| Tiles cleaned | |
| Shower screen cleaned | |
| Shower head removed & cleaned | |
| Shower tray cleaned | |
| Sink cleaned including pedestal | |
| Shower & sink wastes waste cleaned and poured down disinfectant | |
| Toilet bowl & cistern cleaned using a toilet brush to agitate the cleaning process & sanitised | |
| Mirror cleaned | |
| Light & power switches cleaned & disinfected | |
| Toilet brush soaked in bleach | |
| Bin emptied, cleaned & disinfected | |
| Tiled floor hoovered & mopped with virucidal disinfectant | |

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| Living Area | |
| High level surfaces dusted | |
| All surfaces & furniture, including skirting boards wiped & disinfected | |
| Electrical equipment & remote controls wiped down | |
| Light & power switches wiped & disinfected | |
| Internal doors & door furniture wiped & disinfected | |
| Tiled floor hoovered & mopped with virucidal disinfectant | |
| Rug hoovered & sprayed with virucidal disinfectant | |
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| Dining Area | |
| High level surfaces dusted | |
| All surfaces & furniture, including skirting boards wiped & disinfected | |
| Light & power switches wiped & disinfected | |
| Internal doors & door furniture wiped & disinfected | |
| Windows cleaned | |
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| Kitchen | |
| High level surfaces dusted | |
| All surfaces & furniture cleaned & disinfected | |
| Drawers & cupboards cleaned & disinfected | |
| Fridge cleaned & disinfected inside & out including handle | |
| Ovens & hob cleaned & disinfected inside & out including handles & controls | |
| Washing machine, dishwasher fridge freezer, doors & controls cleaned & disinfected | |
| Microwave, kettle & toaster controls cleaned & disinfected | |
| Crockery, cutlery & glassware cleaned in dishwasher | |
| Window cleaned | |
| Bin emptied, cleaned & disinfected | |
| Tiled floor hoovered & mopped with virucidal disinfectant | |
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| Entrance | |
| Key lock box cleaned & disinfected | |
| Keys cleaned & disinfected | |
| External handles cleaned & disinfected | |
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| Outside space | |
| Clean outdoor furniture | |
| Disinfect bin lids | |
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| Maintenance Issues | Urgency | | |
|---------------------------------------------------------------------|---------|-----|-----|
| | High | Med | Low |
| Please make a note of any maintenance issues which need addressing. | | | |
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